# **CONTRACT USER GUIDE**



# How to Use the Heavy Duty Vehicle Statewide Contract

Contract #: VEH93

Contract Duration: 03/18/2015 to 03/17/2017

MMARS #: VEH93\* - Options to renew: (1) 24 month options

Contract Manager: Lalana Gunaratne - 617-720-33315- Lalana.M.Gunaratne@ State.MA.US

This contract contains SDO Certified Prime Vendors, Supplier Diversity Program and Prompt

**Pay Discount** 

**Last change date**: 06/10/2015

## **Contract Summary**

This statewide contract provides for the sale and service of heavy duty vehicles. Currently the contract contains five vendors offering four different manufacturers dump trucks: Freightliner, International, Mack and Peterbilt and five vendors offering five different manufacturers of front end wheel loaders: Case, Catapillar, John Deere, Komatsu and Volvo.

## **Benefits and Cost Savings**

The statewide contract provides pricing for the following:

- Fixed pricing for Freightliner, International, Mack and Peterbilt dump trucks (as specified) for the first year of the contract.
- Fixed pricing for Case, Catapillar, John Deere, Komatsu and Volvo wheel loaders (as specified) for the first year of the contract.
- Fixed hourly rate for repair services for the initial term of the contract.
- Fixed discount for parts for the initial term of the contract.
- Vendors who offer roadside/emergency repair services.
- Vendors who offer repair services during snow emergencies.

#### Who Can Use This Contract?

**Applicable Procurement Law:** MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

#### **Eligible Entities:**

- Cities, towns, districts, counties and other political subdivisions
- Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
- Independent public authorities, commissions and quasi-public agencies
- Local public libraries, public school districts and charter schools;
- Public Hospitals, owned by the Commonwealth;

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- Public institutions of high education
- Public purchasing cooperatives;
- Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
- Other states and territories with no prior approval by the State Purchasing Agent required; and
- Other entities when designated in writing by the State Purchasing Agent.

# **Pricing and Purchase Options**

**Purchase Options**: Purchases made through this contract will be direct, outright purchases.

#### How to use the contract:

The intent of this contract is to provide contract users with the ability to purchase a standard base dump truck or loader as specified at the listed price or allow contract users to modify the base specifications and request quotes from the awarded dealers for dump trucks (GVWR over 26,001) or front end wheel loaders.

Contract users have the option of purchasing the dump truck or front end loader as specified at the price listed or modifying the base specifications and requesting quotes from a minimum of three of the awarded vendors for the manufacturers listed on the contract. Vendors are only authorized to sell or provide quotes for the manufacturer of their approved base model.

This contract does not include the purchase of specialized equipment such as a zamboni, Elgin street sweepers or fire engines.

In addition, if a contract user is interested in purchasing one of the dump trucks which has a pre-negotiated fixed price but is offered by multiple dealers, we encourage you to request best pricing. This may result in lower pricing.

For alternative or additional after-market equipment/components which total more than \$5,000, contract users must seek a minimum of three quotes from awarded vendors.

This contract does not allow for the purchase of after- market equipment/components for *existing* vehicles.

In addition to vehicles for sale, this contract has pre-negotiated pricing for repair and parts discount.

Prior to new vehicle acceptance, contract users are strongly encouraged to inspect the vehicle to ensure all items are in accordance with the specifications.

### **Additional Information**

**Vendor List and Contact information** 

Contractor Information-Heavy Duty Trucks

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#### Ballard Mack Sales and Service, Inc., 1 Mack Drive, Avon, MA 02332

Truck: 2016 Mack GU712 as specified.

Contract Manager: Brian Buckley E-mail: bbuckley@ballardtrucks.com

Phone: (508) 559-0771 Fax number: (508) 584-5587

**Prompt Pay Discount**: .25%-10 days

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#### Minuteman Trucks Inc., 2181 Providence Highway, Walpole, MA 02081

Truck: 2016 International 7400 SFA as specified.

Contract Manager: Marty Castrechini

E-mail: mcastrechini@minutemantrucks.com

Phone: (508)668-3112 x.357 Fax number: (508)668-8466

**Prompt Pay Discount**: 1.5%-10 days, 1.0%-15 days, .5%-20 days

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#### McDevitt Trucks, Inc., 939 East Tewksbury, MA 01876

Truck: 2016 Peterbilt Model 348 as specified.

Contract Manager: Joe McQuaid E-mail: jmcquaid@mctrucks.com

Phone: (978)851-9902 Fax number: (978)858-3705

Prompt Pay Discount: .25%-10 days

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#### Tri State Truck Center, Inc., 411 Hartford Turnpike, Shrewsbury, MA 01545

Truck: 2016 Freightliner 108SD as specified.

Contract Manager: Chris Marsh

E-mail: cmarsh@tristatetruckcenter.com

Phone: (508)753-1200 ext.251Fax number: (508)363-2643

**Prompt Pay Discount**: .25%-10 day

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#### Taylor & Lloyd, Inc., 8 Railroad Ave., Bedford, MA 01730

Truck: 2016 International 7400 SFA as specified

Contract Manager: Jim Tsotsi

E-mail: jimtsotsi@taylorandlloyd.com

Phone: (781)275-9290 Fax number: (781)275-8404

Prompt Pay Discount: .25%-10 days, .0005%-15 days, .00025%-20 day

#### **Contractor Information-Front End Wheel Loaders**

Case of New England, 800A Hartford Tpke., Shrewsbury, MA 01545

Loader: 2015 Case Model 621F Wheel Loader as specified.

Contract Manager: Michael Rice

E-mail: Michael.rice@sunbeltrentals.com

Phone: (508) 845-4343 Fax number: (508) 845-6418

**Prompt Pay Discount**: 1%-15days

#### CN Wood Co. Inc., 200 Merrimac Street, Woburn, MA 01801

Loader: 2015 Komatsu WA270-7 Wheel Loader as specified.

Contract Manager: Tom Fiore E-mail: tfiore@cn-wood.com

Phone: (781)935-1919 Fax number: (617)937-9809

Prompt Pay Discount: 1.0%-10days, .75%-15days, .50%-20days, .25%-30day

#### Milton CAT, 100 Quarry Drive, Milford, MA 01758

Loader: 2015 CAT 930M Wheel Loader as specified

Contract Manager: Tom Benedetti Jr.

E-mail: tom benedetti @miltoncat.com

Phone: (774)258-1636 Fax number: (508)590-7997

**Prompt Pay Discount**: 1%-30days

#### Schmidt Equipment, Inc., 80 Southbridge Rd., North Oxford, MA 01537

Loader: 2015 John Deere 544K Wheel Loader as specified.

Contract Manager: Don Masley

E-mail: Masley@schmidtequipment.com

Phone: (800)922-8295 Fax number: (508)987-3578

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**Prompt Pay Discount**: 1%-10days

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#### Woodco Machinery, Inc., 22 North Maple Street, Woburn, MA 01801

Loader: 2015 Volvo L70G Wheel Loader as specified.

Contract Manager: Gerry Tessier

E-mail: gtessier@woodcomachinery.com

Phone: (781)935-3377 x.552 Fax number: (781)935-1563

Prompt Pay Discount: 1.0%-10days, .75%-15days, .50%-20days, .25%-30days

# **Summary of Where to Obtain Important Contract Information in COMMBUYS**

This contract has been set up as a line item catalog in COMMBUYS.

There are 10 vendors on this contract and each vendor has been assigned a unique Master Blanket Purchase Order and each vendor has multiple catalog lines.

PO-14-1080-1080C-1080L- 00000000162	C.N. Wood Co., Inc.
PO-14-1080-1080C-1080L- 00000000166	McDevitt Trucks, Inc.
PO-14-1080-1080C-1080L- 00000000169	Minuteman Trucks Inc.
PO-14-1080-1080C-1080L- 00000000177	Schmidt Equipment, Inc.
PO-14-1080-1080C-1080L- 00000000181	Southworth Milton, Inc
PO-14-1080-1080C-1080L- 00000000186	Taylor & Lloyd
PO-14-1080-1080C-1080L- 00000000183	Sunbelt Rentals, Inc. dba Case of New England
PO-14-1080-1080C-1080L- 00000000188	Tri State Truck Center, Inc.
PO-14-1080-1080C-1080L- 00000000189	Woodco Machinery Inc
PO-14-1080-OSD01-OSD10- 00000000002	Ballard Mack Sales and Service, Inc

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#### How to place an order

The ordering process is as follows:

- Initiate a new requisition
- Search for an item (VEH93) in the description
- Select the vendor you will be placing an order with
- Select the appropriate catalog line
- For zero line items enter the total price
- Submit for approval

#### Where to find complete VEH93 contract information on COMMBUYS

If full statewide contracts details are required please refer to VEH93 files listed under

Link: C144032-vCurrent

This link provides the entire detailed information as it relates to the statewide contract RFR, award information and specification.

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